

COLBERT COUNTY 9-1-1 BOARD MEETING

July 8, 2014

4:00 p.m.

BOARD MEMBERS PRESENT:

Chief Dewey King
Mr. Kirk Jones
Mr. Garey Austin
Mrs. Dessie Evans
Ms. Ronda Hood
Mr. Harold Kimbrough

OTHERS:

Mr. Mike Melton
Mr. Michael Smith

I. Call to order:

- a. The Colbert County 9-1-1 Board Meeting was called to order by Chief King at approximately 4:00 p.m.

II. Roll Call:

- a. All Board Members were present with the exception of Chief Blackstock. A quorum was established.

III. Comments from the public:

- a. None.

IV. Minutes:

- a. A motion was made by Mrs. Evans and seconded by Ms. Hood to accept the minutes for June 2014. All board members voted in favor.

V. Financial Report:

- a. A motion was made by Mr. Austin and seconded by Mr. Jones to approve the financial reports for June 2014 as presented. All Board members voted in favor.

VI. Director's Comments:

- a. State Audit:
 - i. Mr. Melton informed the Board that we have received all of our financial documents back from the State Auditor. The Auditor is finalizing some paperwork with our attorney and there is also a document for all Board Members to sign.
 - ii. An exit-interview will be scheduled and all Board Members will be invited to attend the interview.

- b. Broadband Initiative:
 - i. Mr. Melton informed the Board that the first meeting of the Broadband Committee has been held. He thanked Mrs. Evans for attending the meeting. Danny McWilliams has been appointed the Chairperson of the Committee. There will be public meetings held

- at the end of August or early September to discuss the project and get input from the community.
- ii. Some information obtained at the meeting was that without legislation in place, the County Commission has no authority to contract with other service providers for Broadband internet in the county. Once up and running, this service will be provided for all areas of Colbert, not just areas that don't have broadband.
 - iii. The 911 Board will be in charge of billing for the service, or contracting the billing out. At this point, there is no discussion on what the pricing will be.
- c. Franklin County 911 Calls:
- i. On June 28, 2014, there was a 911 failure in Franklin County and all of their calls rolled to Colbert. We took 911 calls for Franklin for approximately 20 hours, and relayed the information to their dispatch via radio. The process worked well and there were no issues.
 - ii. Further discussion was held on the procedures we would take if our system failed or if we had to evacuate.
- d. Cell Call Success Story:
- i. On July 4, 2014, our dispatch received a call regarding a female who was suicidal and had texted the information to a family member with no location attached. Our dispatchers (Jessica Mothershed, Angie Wright, Adam Liles) were able to locate the patient's phone with the help of Verizon and had medical response on the scene with her within 19 minutes of the original call.
 - ii. Further discussion was held on the process of subpoenaing information from cell providers.
- e. Budget Committee:
- i. Mr. Melton informed the Board that it was time to appoint Budget Committee members. Once formed, we will send Budget Worksheets to the members so they can plan a work session to prepare a draft budget. The plan would be to have something ready to approve by the September meeting.
 - ii. Chief King appointed Ms. Hood, Chief Blackstock, and Mr. Kimbrough to the Budget Committee.
- f. Law Enforcement Dispatch:
- i. Mr. Melton and Mr. Smith met with Sheffield City Council at a public meeting regarding the dispatching of Sheffield Police by Colbert 911. The council may be under pressure to move quickly due to the lack of employees. We were asked to compare our dispatchers' duties to their dispatcher job description. The only

thing our dispatchers didn't already perform were jail-specific and public-related duties that would likely be performed by a jailer.

- ii. We have been advised that our CAD will accept a data-transfer from their CAD if they so desire.
- iii. Discussion was held on how soon the switch may happen. Discussion was also held on the price quoted to Sheffield to perform this service. Mr. Melton advised he basically quoted the full cost of 2 dispatchers, plus a share of NCIC costs. Ms. Hood asked if the cost would go up if we were to issue a raise to our pay scale. Mr. Melton advised we would need to contract yearly with the City to spell out the cost each year.
- iv. Ms. Hood made a motion to allow Mr. Melton to proceed with negotiations with the City of Sheffield, and the authority to sign a contract if the project moved forward before the next Board Meeting. Mr. Austin seconded the motion. All Board Members voted in favor.

VII. **Next Meeting:** Next regular meeting will be Tuesday, August 12, 2014 at 4:00 p.m.

VIII. **Adjournment:** At 4:57 p.m., and with no further business to discuss, Ms. Hood made a motion to adjourn. Mr. Austin seconded the motion. All Board Members voted in favor.

Chief Dewey King, Chairperson

Mr. Kirk Jones, Vice-Chairman

Mr. Garey Austin, Board Member

absent
Chief Ken Blackstock, Board Member

Ms. Ronda Hood, Secretary

Mrs. Dessie Evans, Board Member

Mr. Harold Kimbrough, Board Member