

COLBERT COUNTY 9-1-1 BOARD MEETING

June 11, 2013

4:00 p.m.

BOARD MEMBERS PRESENT:

Chief Dewey King
Chief Tim McMullins
Mrs. Dessie Evans
Ms. Ronda Hood
Chief Ken Blackstock

OTHERS:

Mr. Mike Melton
Mr. Michael Smith

- I. **Call to order:** The Colbert County 9-1-1 Board Meeting was called to order by Chief King at approximately 4:00 p.m.
- II. **Roll Call:** All Board Members were present with the exception of Mr. Jones and Mr. Austin.
- III. **Comments from the public:**
 - a. None.
- IV. **Minutes:**
 - a. A motion was made by Ms. Hood and seconded by Mrs. Evans to accept the minutes for May 2013. All board members voted in favor.
- V. **Financial Report:**
 - a. A motion was made by Chief McMullins and seconded by Mrs. Evans to approve the financial reports for May 2013 as presented. All Board members voted in favor.
- VI. **Director's Comments:**
 - i. Integrity System Update:
 1. Due to the absence of Mr. Jones, and no update being provided from his company, Mr. Melton asked the Board to table the discussion of the Integrity System until the next meeting.
 - ii. Records Disposition:
 1. At the previous meeting, Board Members were provided with a copy of the standards for Records Disposition as provided for 911 Districts. Discussion was held on how this document relates to our records. It was decided we could use this as a minimum standard, but build upon it if necessary.
 2. Chief McMullins made a motion to adopt the Records Disposition document, as presented, and build upon it if necessary. Chief Blackstock seconded the motion. All Board members voted in favor.

- iii. Flat Rate Fee / Income projections:
 - 1. In the previous meeting, a question was asked if the income listed in the “settlement” column would go away after the first year and cause our income to be less. Roger Wilson, who is on the State 911 Board, advised that money would be absorbed into the Wireless money from this point forward and there would be no reduction in funding.
 - 2. The final flat-rate fee was settled at \$1.60.
- iv. AT&T Remittance Audit:
 - 1. Roger Wilson, who serves on the State 911 Board, and is also the director at Walker County 911, has advised everyone that AT&T may not be remitting the correct amount of 911 fees collected. He has contacted an auditor to perform an audit of the AT&T remittance for his county. This auditor is willing to do the audit for the entire state and let the districts share the cost. Mr. Melton informed the Board that he felt like this was worth getting involved with.
 - 2. A motion was made by Chief Blackstock to enter into the audit process with the other PSAPs of the AT&T remittance. The motion was seconded by Chief McMullins. All Board members voted in favor.
- v. 911 Switch / Recorder upgrade:
 - 1. Mr. Melton advised the Board that it was getting close to time to start thinking about replacing our current call-taking switch software/hardware and recorder. He was not asking for a decision to be made now, but to keep this in mind as budget hearings will begin soon.
 - 2. RPSS (our current vendor) has provided documentation that would possibly allow us to consider this an upgrade and not a new purchase. If that is sufficient, we would not have to bid the equipment. The upgrade also accounts for a significant discount as compared to purchasing a new system.
 - 3. Mr. Melton informed the Board that he was also looking at possibly replacing the outdated radio controller and consoles at the same time.
 - 4. All of these upgrades coincide with the ANGEN project that has been in the works over the past couple years. No action is needed today.
- vi. BCBS Premium Increase:
 - 1. Mr. Melton informed the Board that, as usual, the BCBS Insurance Premium has increased again this year. The company share will increase approximately \$376 per month, companywide.

vii. Conferences:

1. Mr. Melton reminded the Board members of the upcoming ACCA Conference and the ALNENA Conference. Any Board members who wish to attend and have not done so, please notify Michael Smith.

VII. **Next Meeting:** Next meeting will be Tuesday, July 9, 2013 at 4:00 p.m.

VIII. **Adjournment:** At 4:35 p.m., and with no further business to discuss, Chief Blackstock made a motion to adjourn. Mrs. Evans seconded the motion. All Board Members voted in favor.

_____	absent
Mr. Dewey King, Chairperson	Mr. Kirk Jones, Vice-Chairman
_____	_____
absent	_____
Mr. Garey Austin, Secretary/Treasurer	Mr. Ken Blackstock, Board Member
_____	_____
Ms. Ronda Hood, Board Member	Mrs. Dessie Evans, Board Member

Mr. Tim McMullins, Board Member	